

GOOD SHEPHERD LUTHERAN CHURCH
FACILITY USE AGREEMENT

Name(s) of contracting individual(s): _____

Address: _____

City: _____ Zip: _____

Phone: _____ Cell Phone: _____

Organization: _____

Address: _____

Number of persons attending: _____ Number of adult supervisors: _____

What areas of the Church to be used? Sanctuary Fellowship Hall Kitchen

Other: _____

For what activities? _____

Date(s) of use: _____ From: _____ AM/PM To: _____ AM/PM

Need access to kitchen? Yes No If yes, for what purposes? _____

For Weddings:

Name of Bride: _____

Ph. # _____ Email: _____

Name of Groom: _____

Name of Officiant (other than GSLC Pastor): _____ Ph. _____

Date/Time of Rehearsal: _____

INDEMNIFICATION/HOLD HARMLESS CLAUSE: The above contracting individual(s) does each personally contract to indemnify and hold Good Shepherd Lutheran Church harmless from and against any damages, claim, or demand arising out of the use of Good Shepherd Lutheran Church premises by any person participating in, or present because of, the scheduled activity and agree to reimburse of Good Shepherd Lutheran Church for any expenses incurred defending such claim or demand.

CONTRACTING INDIVIDUALS promise to closely supervise all activities on Church premises, protect the property of Good Shepherd Lutheran Church, and strictly observe the following rules:

1. Using individual or organization is required to obtain any necessary insurance.
2. This facility is smoke-free.
3. No alcoholic beverages will be possessed or consumed on Church property.
4. No commercial activity shall be conducted without prior approval.
5. Contracting individual(s) will pay for all damage and cleaning expenses beyond normal and customary use.
6. There must be a minimum of one responsible adult supervisor present at all times for every ten participants or fraction thereof.
7. All posted rules for the facilities must be observed.
8. This form must be completed, signed by the contracting individual(s) and of Good Shepherd Lutheran Church representative and payment must be made before the event will be scheduled.
9. Inappropriate behavior or use of the facilities will be cause for immediate termination of the Facility Use Agreement.

Agreed fees: \$ _____

Date fee received: _____

CONTRACTING INDIVIDUAL(S)

GOOD SHEPHERD LUTHERAN CHURCH

Printed Name:

Printed Name:

Signature:

Signature:

Date:

Date:

THE FACILITY IS EXPECTED TO BE LEFT IN GOOD CONDITION. ALL DOORS MUST BE LOCKED AND LIGHTS TURNED OFF BEFORE LEAVING.